College of Engineering and Computer Science
Academic Affairs Office
www.cecs.ucf.edu

University of
Central Florida

EGS 1006 & EGN 1007
Teaching Assistant Application
(Fall 2017 – Spring 2018)

Become an Undergraduate Teaching Assistant: Learn more by Teaching and Mentoring
A Rewarding Experience that Pays

REQUIRED CREDENTIALS, SKILLS, AND EXPECTATIONS:

➢ Good academic standing engineering undergraduate student.

➢ Should be junior (60-89 credit hours) or senior (90+) standing and have completed EGS1006, EGN1007 and engineering core courses.

➢ Working knowledge in MS office applications, Matlab, Excel, AutoCad, and WebCourses. Basic programming skills a plus.

➢ 3-4 hours employment per week per section for fall and spring semesters at a minimum of $10.00 per hour. A minimum of 2 sections per semester.

➢ Must make a commitment to both semesters and be able to attend your assigned section. Must attend a weekly 1 hour organizational session with coordinator of course, faculty, and mentors (when needed). Must be able to attend training the Saturday prior to courses beginning in the fall.

➢ Must provide an engineering faculty member name as a reference & a copy of your Fall 2017 class schedule.

➢ Responsibilities will include: conducting lab sessions independently, taking attendance, mentoring up to 40 students, grading homework, recording grades, and communicating with students via Webcourses and email.

➢ **Interested?** Please complete the attached form and return to **Stephania Hayes in ENGR 107**. E-mail submissions will also be accepted, **eacaf@ucf.edu**

Application Deadline May 26, 2017
(Applications will be accepted until positions are filled)

College of Engineering and Computer Science
P.O. Box 162993 ● Orlando, FL 32816-2993 ● (407) 823-2455 ● FAX (407) 823-6334

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University of
CENTRAL
Florida

Student Mentors Application – 2017
(Print or type information on application)

☐   New applicant   ☐   Returning 1006/1007 TA

1. Name: _____ 2. PID: _____

3. Email address and Phone #: _____

4. Summer contact information (if different from above) _____

5. Current major: _____ 6. Junior or Senior? _____

7. Current UCF GPA: _____ 8. Overall GPA: _____

9. Number of registered hours for Fall 2017 term: _____ (Attach a copy of your fall schedule)

10. (a) Have you ever/or are you currently receiving work-study from Financial Aid?___
    (b) If yes, how much is your award for fall? _____

11.   How did you hear about this position? _____

12.   Please attach a brief (2-3 paragraphs) summary:

   a. Stating why you would like to be an undergraduate teaching assistant for EGS 1006 & EGN 1007 and
   b. Describing a memorable hands-on engineering experience in which you have participated and the
      impact it made on your academic career.

13. Please attach a copy of your resume (include your educational honors, Engineering membership's held,
     and computer skills).

14. Name and phone number of a faculty reference: _____

15. Complete the following information regarding your technical skills (place an "X" in the appropriate skill
    level box for each software package):

Software/Skill level	Novice	Intermediate	Expert
Matlab			
Microsoft Excel			
Programming			
AutoCAD			

Hard copies of this application are also available in ENGR 107 if you have received this electronically.

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