

Name: _____ PID: _____

Program: _____ Current Semester: _____

Instructions:

 1) Check the catalog policy on Academic Performance:
<http://www.students.graduate.ucf.edu/CurrentGradCatalog/content/Policies/GenPolicies.cfm#Academic%20Progress%20and%20Performance>

2) Print your unofficial audit from MyUCF: my.ucf.edu

3) Meet with your academic advisor or your program's Graduate Coordinator (as listed below):

Civil & Environmental Engineering	Dr. Mohamed Abdel-Aty	ENG 2 – 211L	mabdel@mail.ucf.edu
Computer Science	Dr. Ron Dutton	HEC – 345	dutton@cs.ucf.edu
Computer Engineering	Dr. Michael Georgiopoulos	HEC – 345	michaelg@mail.ucf.edu
Digital Forensics – Science Track	Dr. Sheau-dong Lang	HEC – 207	lang@cs.ucf.edu
Digital Forensics – Professional Track	Dr. Philip Craiger	CPS 225	pcraiger@mail.ucf.edu
Electrical Engineering	Dr. Michael Georgiopoulos	HEC – 345	michaelg@mail.ucf.edu
Industrial Engineering	Dr. Ahmad Elshennawy	ENG 2 – 312C	ahmade@mail.ucf.edu
Mechanical & Aerospace Engineering	Dr. Alain Kassab	ENG 1 – 313	kassab@mail.ucf.edu
Materials Science Engineering	Dr. Kevin Coffey	ENG 1 – 381D	krcoffey@mail.ucf.edu
Technology MS	Dr. Bahman Motlagh	ENG 1 – 208	bmotlagh@mail.ucf.edu

 4) When your advisor meets with you and creates a retention plan for academic success, please return this signed form to **ENG 1 – 107**.

Program Advisor:

- Please meet with the student as listed above and together, create a retention plan for success for the immediate semester. Your signature on this form will remove the hold on the student's record.
- After the above student completes nine credit hours, CECS AAO and the College of Graduate Studies will review their Graduate Status GPAs. If they are not successful in earning a 3.0 Graduate Status GPA, then the College of Graduate Studies will engage in the academic dismissal process as outlined in the Graduate Catalog.
- If dismissed, the student will need a Conditional Retention Plan and a Graduate Petition to appeal for retention into the same, academic program one semester following UCF dismissal.

Original Program Advisor's Signature (NO STAMPS)

Date

CECS Academic Affairs:

 I certify that the above student's hold was **removed**.

Signature

Date

AAO Date Stamp